

# **FACILITIES COMMITTEE MEETING MINUTES**

May 5, 2009, 9:30a.m.  
College Conference Room

**PRESENT:** Fred Allen, Patrice Braswell-Burris, Jerry Buckley, Janet Castanos, John Colson, Jim Fenningham, Tim Flood, Kats Gustafson, Beth Kelley, Alba Orr, Walter Sachau, James Spillers, Dave Steinmetz, Reyna Torriente

**GUEST:** Jenny Vanden Eynden

**RECORDER:** Tasa Campos

## **REVIEW OF AGENDA & MEETING MINUTES**

Tim will send meeting minutes to the committee for their review.

## **CAMPUS PARKING & PARKING LOT UPDATES**

The committee reviewed a summary map of the college and reviewed possible staff parking areas that may be designated once the parking structure is complete. The map reflected designated staff areas in each lot on campus and the exact number of slots. The issue of whether to disperse or consolidate staff parking was brought forward. The following was discussed:

- Part time faculty – frequent flyers.
- First few weeks of school and the congestion.
- Drop off spots – 15 minutes.
- Teacher counts throughout the day.
- Carpooling and alternative ways to get to campus.
- Modular Village area.
- Tree lines.
- Visitor parking areas.

The committee also reviewed and discussed blue prints of the new parking structure layout.

It was shared a person is parking in the crosswalk in Hansen Circle by the flag pole. The person thinks it is a parking spot. Tim will take a look at the area and follow-up.

Tim will send out the map electronically to the committee members to take to their departments for review and feedback regarding staff parking areas being dispersed or consolidated on campus. The feedback and suggestions will be reviewed at the next Facilities Committee meeting on June 2. The spaces need to be painted over the summer.

## **REVIEW OF PROJECT DETAIL COST REPORTS – DRAFTS**

Tim briefly listed the project details the committee would be reviewing. He reported the college would be paying Gafcon personnel to manage the projects while Tim is acting in both positions.

**Pool Deck Reconstruction** – The project will be completed this summer. It will include the deck and dive boards. This cost/project does not include the requested shade structure. The college will be moving forward on the shade structure request.

**Room 575 Remodel** – This project has been approved and is moving forward in early planning stages. The physical construction/remodel will take place during the summer. The issue of noise, during construction, affecting other classes in the area was brought forward. Tim reported the noise levels will vary throughout the construction. Tim requested Instructional Operations not schedule any events in room 575 during Fall Staff Development week due to construction timelines.

**Building 27 Air Handlers** – This project will be paid out of Scheduled Maintenance funds. The Ceramics area air handlers have just about rusted through. The air handlers and the exhaust fans will be installed and reset. This work will be completed August through possibly the first week of September.

**Science Building Fume Hoods Upgrade** – Tim reported that the exhaust fans on the first floor in the new science building are producing white noise that is disrupting classes in the area. New control valves will be installed after summer school to resolve this issue. The cost will be covered by the residuals of Prop R.

**Field Access Road Improvement** – The work to improve the field access road was scheduled for this summer but has been postponed, and is tentatively scheduled to occur during winter break. The issue of people parking on the track surface was brought forward. Tim stated he would follow-up on the track parking.

### **OTHER/NEW ITEMS**

**300 South Restrooms** – The final walkthrough is scheduled for later today. There was a contractor change during the project due to compliance differences. Smoke detector will be installed this week and then the restrooms will be open.

**Food Services** – The food service trailers for the secondary effects move will be purchased this summer from Los Angeles. Grab-n-Go and hot service will be available but there will be no inside dining areas for a year and a half. The idea of the Café 200 having extending hours during this time was discussed. The ASGC has awarded a grant to purchase 20 umbrellas for the campus.

The meeting was adjourned at 11:00 a.m.

**The next meeting is scheduled for Tuesday, June 2, 2009 at 9:30 a.m. in the College Conference Room**